

# MEETING MINUTES

**Date:** April 9, 2025 | **Time:** 1 pm – 2 9m | **Location:** C126 | **Recorder:** Loretta Mills




COMMITMENTS				
Date	Who	What	Committed To	When

TOPIC/ITEM	Facilitator or	Allotted Time	Key Points <small>Provide 50 words or less on expected outcome</small>	Category
1. Welcome and Introductions	Jim	2 min	Welcome!	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
2. Student assistant needs	Loretta	5 min	<ul style="list-style-type: none"> <li>If you want to post for waivers (promo to Hort students) for help with gardens, send Loretta a request at end of each term for subsequent term help. Suggest an Outlook reminder.</li> <li>[For Ron: Connect with Sara Alexander, in Fin Aid, for waivers.]</li> </ul>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
3. Committee report due	Jim		<ul style="list-style-type: none"> <li>Yearly grounds committee report is due this term.</li> <li>List accomplishments of past year</li> <li>Identify next year's goals: anything related to grounds and the bond!</li> </ul>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
4. Bond projects	Ron		<p>Lewelling maintenance building:</p> <ul style="list-style-type: none"> <li>Cross Country trail potential impact – Keoni and Ron discussing.</li> <li>Will require a large swale in the old orchard location, on left as you enter Inskeep drive.               <ul style="list-style-type: none"> <li>Good discussion of what is NOT and what IS working well in our current swales. Highly desire low maintenance plants.</li> <li>Heidi may be able to connect the Oregon City Planning Department with the Bioswale architect so we do it right the first time and have minimal maintenance.</li> </ul> </li> <li>Driveway needs will impact the OF dry farm beds – Chris and Ron will need to discuss.</li> </ul> <p>Walking trail/sidewalks:</p> <ul style="list-style-type: none"> <li>Architect has been selected.</li> <li>Ron will share preliminary routes</li> <li>Design team to be set soon.</li> <li>3-4 trees along ELC will need to be removed</li> </ul>	

5. Share outs / discussion	All	<p>ELC</p> <ul style="list-style-type: none"> <li>Stewardship Saturday expanded to other independent volunteer work opportunities. After they are trained by ELC staff they can choose from low risk activities. If you see them around they will be wearing reflective vests.</li> <li>Would Jim's arboriculture students replace the duck boxes in the ELC? Jim and Heidi will collaborate.</li> <li>In process of creating an overall maintenance plan for the ELC</li> </ul> <p>Athletics</p> <ul style="list-style-type: none"> <li>Add cross country course to the CCC OC Usage Map.</li> </ul> <p>Grounds</p> <ul style="list-style-type: none"> <li>Ron shared his desire to have open communication between Grounds committee and Horticulture department.</li> <li>Appreciated the Horticulture support with the Unit Plan coordination.</li> <li>Will try more collaboration for planting plants on our plant id list</li> <li>Asked if Horticulture could provide plants for them to plant; also where they should/or find plants for to purchase</li> <li>Loretta will put up a flyer with waiver info for Grounds.</li> </ul> <p>Art</p> <ul style="list-style-type: none"> <li>Looks good. Grounds has done a little work in there.</li> <li>Loretta will put up a flyer with waiver info for Art.</li> </ul> <p>Horticulture</p> <ul style="list-style-type: none"> <li>April recommended that we have a general campus schedule for work (grounds and hort) <ul style="list-style-type: none"> <li>When do we annually do certain things</li> <li>How can students be involved in classes</li> </ul> </li> <li>Jim will visit with Aaron to discuss plans for next year – tree needs for class work?</li> <li>Raised beds are complete</li> </ul> <p>Other:</p> <ul style="list-style-type: none"> <li></li> </ul>	
6. Jim on Sabbatical	JWP	<p>Jim will be out Fall 2025 and Winter 2026.</p> <ul style="list-style-type: none"> <li>After an exciting round of NOT-IT, TJ McDonough was elected as the chair of the grounds committee for next year.</li> <li>Jim has agreed to assume the chair position after his sabbatical.</li> </ul>	



## FUTURE AGENDA ITEMS FOR MEETINGS

Topic/Item	Facilitator	Key Points <small>Provide 50 words or less on expected outcome</small>		Category
				<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
 Upcoming Meeting Date	Start Time	End time	Location	
			C 126 or zoom	

### MEMBERS Bolded names attended this meeting.

Aaron Ingersoll <aingersoll@clackamas.edu>; Administrative Assistant, ASG <asgadmin@clackamas.edu>; **April Chastain** <april.chastain@clackamas.edu>; ASG VP <asgvp@clackamas.edu>; Bob Cochran <bobc@clackamas.edu>; **James Wentworth-Plato** <jimwp@clackamas.edu>; **Jason Robertson** <jason.robertson@clackamas.edu>; Karen Maynard <kmaynard@clackamas.edu>; **Keoni McHone** <keonim@clackamas.edu>; Mills, Loretta <LorettaM@clackamas.edu>; **Nora Brodnicki** <norab@clackamas.edu>; **Stephen Johnson** <stephen.johnson@clackamas.edu>; TJ McDonough <tmcdonough@clackamas.edu>; Miranda Butler; **Ron Prince**, Campus Services; Jennifer Pope, Science; **Heidi Blackwell**, ELC; **Rachel Guthrie**, ELC AmeriCorps; Sarah Bidwell, ELC